

# **CLDP – ONLINE REGISTRATION GUIDE**

### THE IDEA IN BRIEF

The National Officer Development Committee, in conjunction with the GAA, LGFA and Camogie Association have combined to streamline Club Officer training from 2020 onwards. The Club Leadership Development Programme provides learning opportunities to new and existing Club Officers to help them gain the knowledge and skills necessary to fill their roles.

As part of the rollout of the new framework, it is hoped that online registration will become the norm going forward. This will allow for the development of –

- A certified pathway for new Club Officers via the Club Officer Foundation Award
- Easy and quick access to a suite of online supports and resources
- More consistent event organisation
- The ability to track progress
- Increased access to online and webinar-based learning

#### **HOW IT WORKS**

We are asking all participants in CLDP courses in 2020 and beyond to, firstly, create an account on the GAA Learning Portal - <a href="https://learning.gaa.ie/">https://learning.gaa.ie/</a>. A step-by-step guide is available via the Officer Development Coordinator — <a href="mailto:eoghan.tuohey@gaa.ie">eoghan.tuohey@gaa.ie</a>, if required. Participants will be asked to complete their online profile, which will then act as their central online hub for tracking their learning progress, browsing the calendar for more events and accessing online resources. They can also access online modules and live webinars.

### **NEXT STEPS**

Once the participant has a Learning Portal account set up, they can register in advance for modules. Courses can be accessed by browsing the calendar and clicking on the preferred module - Officer Training Calendar, or by using this link, Club Leadership Development Programme County by County which brings the user directly to the events being held in their county.

#### REGISTER FOR AN EVENT

Once the user has accessed their County's CLDP page, they click on the "Select your Modules" button toward the top of the page, then click "Save my choices" to register. The Programme Coordinator will follow up before the event if there are any changes in advance.

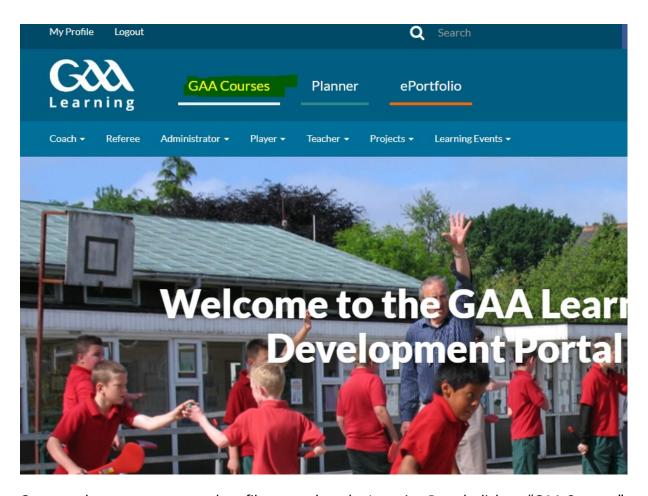








### STEP BY STEP GUIDE



Once you have an account and profile created on the Learning Portal, click on "GAA Courses" on the top bar.



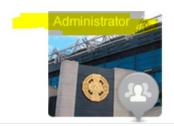


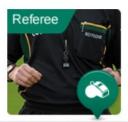












From there, click on "Administrator".











Search Courses Go

County Officer Training

Community & Health

Archive

Officer Development Webinars

Club Leadership Development Programme 2020

Scroll down and click on "Club Leadership Development Programme 2020"









> My courses > Administrator Education > Club Leadership Development Programme 2020  Course categories:		
Course categories:		
· · · · · · · · · · · · · · · · · · ·		
Administrator Education / Club Leadership Development Programme 2020		
Search Courses Go		
Westmeath - Club Leadership Development Programme 2020		
Clare - Club Leadership Development Programme 2020		
Cork - Club Leadership Development Programme 2020		
Kilkenny - Club Leadership Development Programme 2020		
Louth - Club Leadership Development Programme 2020		
Meath - Club Leadership Development Programme 2020		
Cy Offaly - Club Leadership Development Programme 2020		
🎇 Galway - Club Leadership Development Programme 2020		
Roscommon GAA - Club Leadership Development Programme 2020		
Kerry GAA - Club Leadership Development Programme 2020		

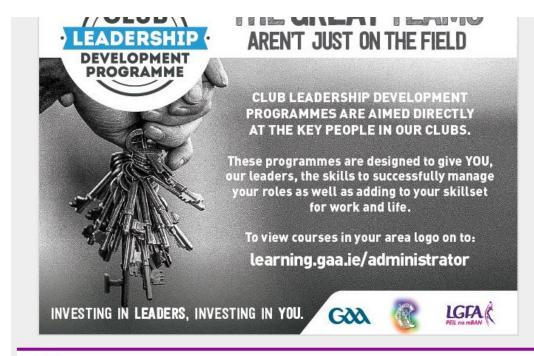
Select your county from the list.



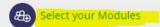












- 1. Click on 'Select your Modules' to choose the modules you wish to sign-up for in your county from the list below.
- 2. Click on 'Save my choices' to register.
- 3. The Programme Coordinator will follow-up with you before the event if there are any changes to the date, time or venue listed in the calendar.

**Note** - The Club Officer Foundations and Effective Meetings modules are self-paced online modules, so you can access them right away by clicking on the relevant links.

Click on "Select your Modules" as highlighted.









View 11 responses

- 1. Click on 'Select your Modules' to choose the modules you wish to sign-up for in your county from the list below.
- 2. Click on 'Save my choices' to register.
- 3. The Programme Coordinator will follow-up with you before the event if there are any changes to the date, time or venue listed in the calendar.

**Note** - The Club Officer Foundations and Effective Meetings modules are self-paced online modules, so you can access them right away by clicking on the relevant links.

Choice	Group Show descriptions
0	#1: Club Officer Foundations
0	#2: Getting Started as Club Chairperson
0	#3: Getting Started as Club Secretary
0	#4: Finance and Governance for Club Treasurers
0	#5: Getting Started as Club PRO
0	#15: Leading Effective Meetings

Save my choice

The results will be visible after you have made your choice.

Select the modules you wish to register for. Please note that if you are at this stage for the first time, you may first have to click on "Enrol me", which will be where the "Save my Choice" button is now. Once you have selected your modules, click "Save my Choice".









### Welcome to Cork - Club Leadership Development Programme 2020



Welcome to Cork - Club Leadership Development Programme 2020! If you have not done so already, you should edit your <u>profile page</u> so that we can learn more about you. Also (for Non-CLDP courses) you can get <u>upcoming calender events</u> for this course that can be imported into your own calendar (such as Google Calendar).

Once enrolled, you will receive an automatic email to the address provided, and once you've saved your selected modules, there will be a record of this on the system.





